

**Minutes of the Jubilee Hall Committee meeting held on 26<sup>th</sup> June 2018 at 7.30pm in the Jubilee Hall.**

**Present:** LW-M, HC, HN, GW, PV, AR, AL, MS, SG.

1. **Apologies:** JB, JL.
2. **Minutes of meeting held on 1<sup>st</sup> May 2018:** Signed as correct.
3. **Matters arising:** Contact details of Ditcheat Players member holding key still to be given to LW-M. Ditcheat Big Screen- decided no summer films to be shown. Hanging baskets AR has 12 inch brackets if wanted, and hose is on floor at present. Help is now being given to AR to put diary items on website by Kirsty from Bancroft House.
4. **Hall heating** – G Volk joined meeting for discussion. LW-M had received an Email from Ditcheat Players regarding their concerns about the noise created by the radiators when they are in use stating this would have an adverse impact on their performances. LW-M gave a brief synopsis of why heating remedial work was carried out (complaints about cold temperature in hall from users, one very noisy rattling radiator, one radiator not working and replacement parts not available), and the decisions made by the committee regarding heat output etc. were taken with consideration of advice from heating engineer, suppliers of materials and costs involved. There had been problems with noise but the manufacturer had sent a variable speed control at no extra cost and this had now been fitted. The ceiling fans have also been updated and should now enable the radiators to work more quietly. All these factors could not be tried out fully whilst the temperatures are so high outside and until we have some cold weather the noise from radiators could not be fully assessed. Ditcheat Players stated they had to make decisions about the December production and without knowing that the noise would not interrupt the production this was difficult, the club had been in Ditcheat for 40 years and it would be a great pity if they had to re-locate. Concerns of Ditcheat Players were noted but no solution could be found at this stage, and G Volk was thanked for attending the meeting.
5. **Correspondence:** Letter of resignation from JL was read out stating that as she had become a Church Warden she no longer had the time available for the Hall committee. HC to send letter of thanks. LW-M had received a suggestion of a way of fund raising from Smile Amazon, GW stated this was an easy way of fundraising( he had past experience of this) without necessarily being linked to Amazon and he would look into other systems available. LW-M had had a telephone call from Audio Visuals Direct offering a no obligation free survey of the systems in the hall. Agreed LW-M to arrange and have someone from committee to join her when visit made. PV to test hearing loop before LW-M contacts them to check working.
6. **Treasurer's report:** Bank account 1 stands at £3,062.43, bank account 2 at £19,035.36, cash and cheques in hand £249.17. DBS account stands at £2,026.38 with petty cash of £26.84. The bar and door floats are held as cash amounting to £165. We had a refund from Eon gas of £56 on 22<sup>nd</sup> June, the new contract for 2 years has started. Eon have written to inform us that from August 2018 the monthly DDR will change from £73 to £89. Annual licence from Mendip for £70 has been paid. All monies outstanding from Open Gardens have now been paid. GW proposed £2,000 (profit) be moved from Ditcheat Big Screen to deposit account, seconded by SG, all agreed.

**7. Open Gardens:** Overall a great success, 220 visitors total of £2310 raised shared 50/50 with Haddon Wood, good comments regarding range of gardens etc. and afternoon seemed to be enjoyed by all. Online bookings had worked well and publicity had attracted visitors from some distance. Lots of people involved and volunteers worked very hard. Points to note for future, road signage needed to be larger with more signs, and ticket sales at car park as well as Hall would have been an advantage. Garden numbers on properties would be advantageous in future. Full financial records given to treasurer and secretary, available to others on request. Donation from Paul Nicholls to help with costs gratefully received, but costs were more than anticipated and included printing, insurance and some catering costs.

**8. Hall maintenance:**

Protection of store door and painting	Almost finished MS
Repair to floor	SG has in hand
Hole in wall by hatch	MS will be done very soon
Painting of stage edge	PV to look for paint
Painting of downpipe	MS has in hand
Re- sealing hall floor	PV to find name of product and let committee know
Woodworm panel	PV has removed, and will treat stairs

GW to give HC pin number and instruction book of new fan control to be filed with minutes.

**9. Testing of electrics:** HC presented quotation from Tor Sparks of £940.80 including VAT and PAT testing at £1.50 per item. PV to phone Husseys for quotation and then Email members of committee, a special meeting will be called to make a decision.

**10. AOB:** GW- First film for third Thursday in September has been chosen (Finding your feet). AR- Yoga lady has cancelled hall bookings for weight loss sessions but at present is keeping children's sessions. AR is to tidy noticeboards and remove out of date and irrelevant items. Booking for this Saturday 10 – 5pm made by Scouts in Evercreech, but not replying to Emails at present HN to make enquiries, AR to persevere to make contact. Hanging baskets looking good, thanks to PV for putting up brackets. GW to update photo on website. LW-M asked that all members try to recruit extra members to the committee as there are many new arrivals in the village.

**11. Date of next meeting: Tuesday 21<sup>st</sup> August at 7.30pm in Jubilee Hall.**

Meeting closed at 9.15pm