

**Minutes of the Jubilee Hall Committee meeting held on Tuesday 21<sup>st</sup> August 2018 at 7.30pm in The Jubilee Hall.**

**Present :** LW-M, HC, HN, SG, MS, AR

1. **Apologies:** GW, PV, AL.
2. **Minutes of meeting held on 26<sup>th</sup> June 2018:** Signed as correct.
3. **Matters arising:** Action PV to test hearing loop before company does audio check to be organised by LW-M. HN has transferred money from DBS to Account number 1.
4. **Correspondence:** Letter of thanks sent to JL. Instruction book of temperature controller and pin number filed with minutes.
5. **Treasurer's report:** Account 1 stands at £5,870.28, Account 2 (DBS) £65.90. £2,300 was transferred from DBS account into Account number 1 on 2<sup>nd</sup> July. From September DBS spreadsheet will be linked with the main balance sheet and only paid into Account number 1. This will mean that the balance sheet at the end of November will not have to be modified to show DBS separately. Deposit account £19,054.82, cash in hand £155.38, debtors (in hand) £284, fundraising so far £3,381.98. Ellie the cleaner has requested to be paid by DDR, which will be set up for September. Eon are now taking £89 and £74 for gas and electricity per month, which is up on last year. A smart gas meter was connected last week HN to contact Eon about this. Barclays to put App on HN's Ipad to enable her to pay cheques in without visiting the bank.

6. **Hall maintenance:**

Repair to floor	SG has in hand
Painting stage edge	MS waiting for paint from PV
Downpipe painting	GW has paint , MS has in hand.
Re-sealing hall floor	MS awaiting details of sealant from PV
Woodworm panel replacement and treatment of stairs	PV.

SG has dealt with fire door which was difficult to close, he had sorted out the bolt at the bottom but top bolt now difficult. Monitor condition of door and review in Spring as SG noted rot in sideposts.

7. **Glastonbury Festival:** LW-M had been contacted regarding stewarding again this year, they are cutting back and we may not be at Bengrove Farm. It was agreed that LW-M confirms that we are interested and we discuss at next meeting as once we state we do not want to do a duty then it would be difficult to be put back on the list, but we must be able to enlist help and have enough volunteers to fill all slots.
8. **Testing Electrics:** Written quotation received from Husseys was discussed cost of £390 plus VAT . HN proposed we use Husseys, seconded SG, voted all in favour. AR to contact them to arrange times as she has diary.
9. **Ditchat Big Screen online ticket sales:** If tickets are booked online then a charge of 7% made (35p) which is lower than many other booking sites. Discussion followed regarding options. Consensus was that the full booking fee of 7% (35p) be charged to purchaser. It was noted that this also gave a guarantee that if the show did not go ahead then the ticket price would be refunded.

**10. AOB:** LW-M A possible new member of the committee Lynne Steele will be invited to the next meeting. HC to give her information regarding being a Trustee prior to the meeting. The Autumn Clean date Saturday 27<sup>th</sup> October meet at 9.30am at the Jubilee Hall. **AR** mentioned that Mendip Ramblers will be in the Hall for the three days of the Bank Holiday weekend.

**11. Date of next meeting:** Tuesday 9<sup>th</sup> October 2018.

Meeting ended at 8.10pm.

HC 21/8/2018.